

ARVON TOWNSHIP SCHOOL BOARD
REORGANIZATIONAL MEETING
FEBRUARY 16, 2016, 6:00 PM

President Mary Rogala called the meeting to order at 6:00 PM.

Members present were Martin, Fair, Rogala, Soli and Bollech.

On MMS Bollech and Martin, Mary Rogala was nominated for President. All in favor.

On MMS Soli and Bollech, Martin was nominated for Vice-President. All in favor.

On MMS Martin and Soli, Bollech was nominated for Secretary. All in favor.

On MMS Bollech and Martin, Soli was nominated for Treasurer. All in favor.

On MMS Soli and Martin, Fair was nominated for Trustee. All in favor.

On MMS Martin and Fair, Board member pay shall be \$30.00 per meeting. The President shall receive an extra \$30.00 per meeting totaling \$60.00. The Secretary shall receive an extra \$45.00 totaling \$75.00 per meeting. The Treasurer shall receive an extra \$25.00 per meeting totaling \$55.00 per meeting. In the absence of the President, the Vice-President shall receive an extra \$30.00 totaling \$60.00. Additionally, Board members shall receive \$25.00 for meeting with Contractors or others as agreed upon and mileage at the IRS rate.

On MMS Soli and Martin, banking shall remain at Superior National Bank, Baraga Credit Union and Range Bank. All in favor.

On MMS Soli and Bollech, for Authorizing Electronic Resolutions for Automated Clearing House (ACH) arrangements and electronic transitions of funds. Ayes by Martin, Fair, Rogala, Soli and Bollech. Nays none.

On MMS Martin and Soli , the Auditor shall remain Rukkila/Negro. All in favor.

On MMS Martin and Soli, the monthly meeting date shall remain the second Tuesday of each month at 6:30 PM. Any change to be posted on the front door, as well as any special meeting date three (3) days prior to the meeting. All in favor.

On MMS Soli and Bollech, the mileage reimbursement rate shall be the same as the IRS rate. All in favor.

On MMS Bollech and Soli, the CCASB delegate to be Rogala with Martin as back-up delegate. All in favor.

On MMS Bollech and Soli, the copier/fax charges shall be 10 cents/page with your own paper and 15 cents with the school's paper. Fax charge will be 25 cents/page. All in favor.

On MMS Soli and Bollech, the meeting adjourned at 6:25 PM. All in favor.

Mary P. Rogala

MARY P. ROGALA, President

Susan A. Bollech

SUSAN A. BOLLECH, Secretary

ARVON TOWNSHIP SCHOOL BOARD MINUTES
FEBRUARY 16, 2016, 6:30 PM

The February 16, 2016 meeting was called to order by President Rogala at 6:30 PM.

Mission Statement read by member Bollech.

Members present were Martin, Fair, Rogala, Soli and Bollech. Staff present Drue and Johnson.

Agenda adopted by MMS Soli and Martin.

Minutes of January 12, 2016 meeting approved by MMS Soli and Martin.

Correspondence: CONNECTIONS for each Board member.

Visitors: None.

Principal's Report: Johnson reviewed her report with the Board. Among other items, kindergarten screening will be held the week of April 18-22nd. An ad will be placed in the L'Anse Sentinel.

Finance Report: Drue reviewed the monthly statement and bills. /Current liabilities and equity equals \$631,710.47. On MMS Soli and Fair to approve the monthly statement and pay the bills. Ayes by Martin, Fair, Rogala, Soli and Bollech. Nays none.

A. Budget Overview with Drue: Revised 2015-2016 with Total Revenue of \$368,585.00 with Total Expenditures and Other Transactions of \$379,169.00. Excess Revenue (Expend.) of (\$10,584.00). Fund Balance as of July 1 of \$711,605.00 and Fund Balance as of June 30 of \$701,021.00. On MMS Soli and Martin to adopt the Budget. Ayes by Martin, Fair, Rogala, Soli and Bollech. Nays none.

B. Gift Fund: It was reported by Drue that we no longer have or receive funds for our Gift Fund. Our Community Service Fund may be used, but with discretion.

Old Business:

A. Work and Maintenance Manual/File: Rogala, Soli and Bollech will set a date for work to be done on this file.

B. Scholarship: Discussed briefly.

New Business:

A. CCASB banquet will be held on April 20, 2016 at 6:00 PM. We have no nominee this year.

B. Election reminder. Petition and Affidavit to Township Clerk due by July 26, 2016 by 4:00 PM.

C. Millage expiration. Due August 16th. Will discuss in June when new Budget is due.

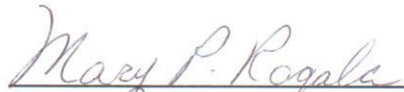
D. Computer desks: The privacy screens were too high. We are using the desks with no screens.

E. Sick days were discussed and on MMS Soli and Bollech that they shall remain the same. Aides presently receive 4 sick days and one personal day.

F. Procurement and expense policies. Drue discussed the need for these policies and on MMS Soli and Martin it was agreed to adopt the NEOLA Purchasing Policy dated 11/17/15 and the Expense Reimbursement Policy as written by our Business Manager Drue. Both shall be made a part of the Minutes for February 16, 2016.

Next meeting date: March 8, 2016 at 6:30 PM.

Meeting adjourned at 7:30 PM by MMS Soli and Fair. All in favor.



MARY P. ROGALA, President



SUSAN A. BOLLECH, Secretary
